

**KEY BISCAYNE POLICE OFFICERS & FIREFIGHTERS
RETIREMENT PLAN**

Thursday, July 24th, 2014 – **5:30 P.M.**

560 Crandon Blvd
(Village Council Chambers)
Key Biscayne, Florida 33149

AGENDA

- 1. Call to Order/Roll Call**
Servando M. Parapar, Secretary
Captain Michael Haring, Chairman
Deputy Chief of Police Jose L. Monteagudo
Martha F. Broucek
Ramon Rodriguez
- 2. Additions/Deletions to Agenda**
- 3. Approval of Minutes – June 12th, 2014**
- 4. Approval of Invoices**

Gabriel Roeder Smith & Co., Inv #407783, Dated 6/10/14	\$	
Gabriel Roeder Smith & Co., Inv #408509, Dated 7/8/14	\$	
TOTAL		\$
Holland & Knight, Inv #3051443, Dated 5/27/14	\$	
Joan L. Wall, Administrator, 5/19 – 7/16/14; 53 ½ hrs, plus expenses	\$	
- 5. Approve Commencement of DROP Benefits/Retirement**
P/O Gerardo Leon, DROP/Retirement Date 2/1/2014, Monthly Benefit \$989.81,
less \$10 board fee, net amount of \$ 979.81

F/F Andrew J. Frosch, DROP/Retirement Date 1/1/2014, Monthly Benefit \$_____
Less \$10 board fee, net amount of (PENDING RECEIPT OF FORMS) \$_____
- 6. Refund of Overpaid Pension Contributions**
Gerardo Leon, Overpayment of Pension Contributions/Application for DROP
Application not received until March 8th, 2014, \$948.77, less 20% WH Tax \$189.75,
Net of \$ 759.02

UNFINISHED BUSINESS

- 7. a) F/F Andrew J. Frosch –** Matter of retroactive contributions due on part of employee and Village (*tabled on 6/12/14*)
- 7. b) Annual Review of Fee to be charged (on a monthly basis to each individual DROP participant)** (will have 9 members paying \$10 per month, BCA fees of approx \$400 per quarter) *continued on 6/12/14*

7. c) Audit Issues – Report on phone call with Michael Futterman of Marcum LLP

NEW BUSINESS

8. a) Schools & Conferences

- **FPPTA**- Fall Trustees School, October 5 – 8, 2014, Hyatt Coconut Point, Bonita Springs
- **NCPERS** – Annual Public Safety Employees Pension & Benefits Conference, October 26 – 29, 2014, Westin New Orleans Canal Place, New Orleans, LA

9. Trustees' Concerns – Terms of Office

- Michael Haring expires 9/30/2013 – Election Update (continued)

10. REPORTS

- **Attorney** –
- **Administrator** – Status of:
 - **Annual Affidavits** – Lazaro Castellon still has not returned form (do not know his current address)
 - Status of SPD (last 11/19/09) will address after police negotiations
- **Other** - SunTrust 2013 Addendum to Float Disclosure

11. Input from Active Members/Retired Members/Public Comments

12. Next Meeting Date – Thursday, September 25th, 2014/**Adjournment**

In accordance with the Americans Disabilities Act of 1990, persons needing special accommodation to participate in this proceeding should contact the Office of the Village Clerk, 85 W. McIntyre Street, Key Biscayne, FL 33149, telephone number (305) 365-5506, no later than two business days prior to such proceedings.

If a person decides to appeal any decision made by the Board of Trustees of the Police Officers and Firefighters Retirement Plan with respect to any matter considered at this meeting or hearing, that person will need a record of the proceedings, and for such purpose, may need to insure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. (F.S. 286.0105)

This meeting may be conducted by means of or in conjunction with communications media technology, specifically a telephone conference call. The above location, which is ordinarily open to the public, shall serve as an access point. Persons wishing to attend should appear at the access point, where telephone access to the meeting will be provided.